

Poets: *Want to be listed? It's easy!*

**JUST E-MAIL:**

1. Your name, and if desired, your mailing address, and phone number.
2. A digital photo of yourself, preferably a head shot. A photo from another website can be easily transferred too, if you include its URL.
3. A brief poetry-related biography.
4. A sample poem (suggested length 40 lines or less). Be sure that indents and line breaks are clearly indicated.
5. Titles of your books or CDs, if you have them (include prices and ordering information, if desired).
6. Your e-mail address. If you want a link to another web page, include the URL.

**AND ALSO SNAIL-MAIL:**

1. A check for \$12.00 for a 12-month listing or \$22.00 for two years, *made out to Shoshauna Shy*. This fee covers any updates you may wish to make during the listing period.

*Send check to:*

**Shoshauna Shy  
Woodrow Hall Editions  
PO Box 260026  
Madison, WI 53726**

*To contact Shoshauna Shy at Woodrow Hall Editions:*

[shoshaunashy@yahoo.com](mailto:shoshaunashy@yahoo.com)

*You, as poet, are entirely responsible for arrangements and contracts made between yourself and interested parties. Woodrow Hall Editions suggests that you make clear in your negotiations with bookers:*

1. Fees you charge, if any.
2. Age groups for whom you conduct workshops, if you do workshops
3. Distance you are willing to travel, and mileage reimbursement required.
4. Age of audience for which your content is appropriate.